

UNION COUNTY LAW LIBRARY RESOURCES BOARD

MINUTES OF REGULAR MEETING

NOVEMBER 20, 2012

A regular meeting of the Trustees of the Union County Law Library Resources Board was held at the Union County Law Library located in the Union County Courthouse, Room B3, at 1:30 p.m. November 20, 2012.

Present were Chair Rick Rodger, Trustees Frank Howard, Tom McCarthy, Steven Badenhop, and the Chief Administrator/Law Librarian, Monica Overly.

Chair Rodger called the meeting to order and asked for approval of the last meeting's minutes. Frank Howard moved to accept the Minutes, Tom McCarthy seconded; the Motion passed.

Mrs. Overly presented an itemized list of the expenditures which had been paid from September to year's end. The Law Librarian also presented a detailed report of Revenue from fines to date, and a financial spreadsheet showing all income and expenses for each month this year, pointing out that both sources of revenue are behind 2 months due to staff retirement and resignation. Board members advised her to keep on top of the situation. Trustee Mr. Badenhop moved to ratify all expenses to date, and Dave Allen seconded; the Motion was adopted.

Discussion was had on computer replacements; Mr. Rodger notified the Board of the purchase of 2 computers and suggested the replacement of 2 more next year. Tom McCarthy agreed with the need to update the technical services of the Library and made a motion to accept the suggestion; Steve Badenhop seconded and motion carried.

Trustees McCarthy and Badenhop met with the Law Librarian and they developed a budget for 2013. The budget was approved as a temporary budget, with Frank Howard motioning to present this to the Commissioners and go over it again at the next meeting for fine tuning; Steve Badenhop seconded.

Mrs. Overly sent an e-mail notice to the departmental heads of the County for their legal research needs for 2013. Since only the ones who responded last year, it was unclear of departmental needs for the upcoming year, and Board Members requested each department head or representative to present their requests personally at the next meeting.

The next meeting has been set for Tuesday, January 8, 2013 at 1:30 p.m. here in the Law Library, as well as a meeting March 12 at 1:30.

A Motion to adjourn was made by Mr. Howard and seconded by Mr. Badenhop.

Chair

Law Librarian